



PLEASE RETURN THIS FORM TO MDNA BY EMAIL TO [dknoll@mdna.com](mailto:dknoll@mdna.com) (or fax 312-781-5188) BEFORE FEBRUARY 21, 2020.

This **worksheet** is required by the pavilion stand builder so that they can make sure enough electricity is ordered not only for your booth, but also for the overall pavilion. **THIS IS NOT AN ORDER FORM.**

**INCLUDED IN YOUR BOOTH IS ONE 100 WATT ELECTRICAL CONNECTION PER SQUARE METER.**

**1. PLEASE NOTE THE NUMBER OF ITEMS YOU INTEND TO USE IN YOUR BOOTH FOR WHICH YOU REQUIRE SOCKETS:**

	Quantity	24-Hour Power	kW
Laptop Computer			
Fax Machine			
Refrigerator		✓	
Coffee Maker			
Additional Light			
Computer			
Computer Monitor			
DVD Player / Monitor Combo			
DVD Player			
Video Monitor			
Other (specify):			

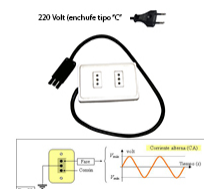
*Not necessary to complete shaded areas!*

**2. PLEASE NOTE THE ELECTRICAL REQUIREMENTS OF ANY MACHINERY YOU INTEND TO OPERATE IN YOUR BOOTH.**

	24 hr.	htz	kW	Amps	Volt	Phase
1st Machine						
2nd Machine						
3rd Machine						
4th Machine						

**3. IN ORDER TO DETERMINE ADDITIONAL ELECTRICAL CONNECTION NEEDED MULTIPLY THE TOTAL SQUARE METERS OF YOUR BOOTH BY 100 WATTS. IF THIS NUMBER IS NOT SUFFICIENT, PLEASE ORDER ADDITIONAL ELECTRICITY SUPPLY, USING FORM 10 OF THE FISA ONLINE FORMS. DEADLINE TO REQUEST ADDITIONAL ELECTRICAL POWER IS FEBRUARY 26, 2020.**

- U.S plugs/socket adapters cannot be rented. Please be sure to bring any type "C" adapters.
- Before plugging in your sensitive appliances and machines:
- PLEASE MAKE SURE YOU HAVE ORDERED AND RECEIVED THE CORRECT CONNECTIONS!



If you have questions about this form, call us at (312) 781-5180, or check here and we will call you.

COMPANY NAME: \_\_\_\_\_

BOOTH # \_\_\_\_\_

PERSON RESPONSIBLE: \_\_\_\_\_

DATE: \_\_\_\_\_